

## **RETURN ORDER FORM**

## STEP 1:

| Please provide purchase and purchaser information |  |                           |  |
|---|--|---------------------------|--|
| Name:   |  | Order Number (if known):  |  |
| Business Name (If applicable):                    |  |                           |  |
| Street Address:                                   |  | Order Date (if known):    |  |
| City/ County/ Post Code:                          |  |                           |  |
| Email:  |  | Delivery Date (if known): |  |
| Phone:  |  |                           |  |

## STEP 2:

| Return Item and Reason |                   |     |       |  |  |  |
|------------------------|-------------------|-----|-------|--|--|--|
| Item number:           | Reason for return | QTY | Price |  |  |  |
|                        |                   |     |       |  |  |  |
|                        |                   |     |       |  |  |  |
|                        |                   |     |       |  |  |  |
|                        |                   |     |       |  |  |  |
|                        |                   |     | 1     |  |  |  |

## STEP 3:

| ENCLOSE RETURN FORM WITH MERCHANDISE IN WELL-SEALED BOX. MAIL TO ADDRESS, BELOW.           |  |  |  |  |  |
|--|--|--|--|--|--|
| Tru-Tension LTD - Returns Unit 7 - Burnt House Farm Chelvey Road Backwell Bristol BS48 4AD |  |  |  |  |  |

It is your responsibility to ensure that the item is returned to us in a safe and secure manner, we suggest that you use a recorded postal/courier service. Please ensure that the postal service you use covers the value of your Tru-Tension order. Return shipping costs are non-refundable. If the item is being returned due to our error and this has been agreed by a Tru-Tension customer service representative, then any postage will be reimbursed.